



BOARD OF CORRECTIONS 600 BERECUT DRIVE, SACRAMENTO, CA 95814 916/445-5073 www.bdcarr.ca.gov

March 5, 1999

Sheriffs
Chiefs of Police
Chief Probation Officers
Directors of Corrections

Last year, the Board of Corrections (BOC) began collecting data from county and city jails, as well as juvenile halls and camps, on incidents of *battery by gassing*. Penal Code Section 4032 requires the BOC to collect specified information and provide a report to the legislature on incidents of *battery by gassing* by January 1, 2000. This letter is intended to serve as a reminder of the BOC's mandates as well as a request for the continued submittal of information from your agency.

Gassing is defined as "...intentionally placing or throwing, or causing to be thrown, upon the person of another, any mixture of human excrement or other bodily fluids or substances." When an incident of *gassing* occurs in your detention facility, please ensure that the following is submitted to the BOC within 30 days:

1. a copy of the incident/crime report;
2. a summary of medical tests performed on the victim and suspects including the results and costs involved;
3. the disposition of the case including prosecution or disciplinary action;
4. the suspect's rap sheet of arrests and convictions;
5. a summary of any procedural steps or equipment that have been added to prevent or mitigate future incidents; and
6. the final result of any criminal prosecution, if known.

Send reports and information to:
**Board of Corrections
Battery by Gassing Report
600 Bercut Drive
Sacramento, California 95814**

We sincerely appreciate your continued cooperation in meeting our mutual statutory mandates. If you have any questions, please contact the BOC at 916-445-5073.

Sincerely,

A handwritten signature in dark ink, appearing to read "William J. Crout".

William J. Crout, Deputy Director
Facilities Standards and Operations Division